

**CARVEL PROPERTY DEVELOPMENT**  
**INTERIM SCOPE SUBMISSION**  
**CHAPTER 14 - COMMUNITY SERVICES AND FISCAL IMPACT**

- 1. Area of Impact and Methodological Statement**
- 2. Interview List of Public Officials**
- 3. Draft Questionnaire Forms**

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THE CARVEL PROJECT  
**CHAPTER 14**  
**COMMUNITY SERVICES AND FISCAL IMPACT**

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Attached are three documents for submission to the Pine Plains Planning Board regarding Chapter 14: Community Services and Fiscal Impact of the DEIS for the Carvel Project. These documents include:

- Area of Impact and Methodological Statement
- The Carvel Project Interview List
- Draft Questionnaire Forms

## AREA OF IMPACT & METHODOLOGICAL STATEMENT

### **Chapter 14 Community Services and Fiscal Impact**

This document provides a procedural framework for the items to be addressed in Chapter 14 of the Draft Environmental Impact Statement for the Carvel Project. Each scoping item below is accompanied by a methodology that will be followed to complete the analysis as outlined in the Final Scoping Document. Where appropriate, information will be provided for both a seasonal home scenario and primary home scenario. In addition, the analysis, where appropriate, will be broken out into two further scenarios: Year 5 of the project and buildout in Year 10. The Alternatives Chapter will incorporate extrapolated or interpolated summaries of Fiscal impact material. The area of impact for this analysis includes only the towns of Pine Plains and Milan, unless otherwise specifically stated to include a broader area and which are discussed in the relevant sections.

The items cited below as scoping items #1-14 have been extracted from Chapter 14 of the DEIS Final Scoping Document (3/11/04). Where a scoping item requests analysis of topics requiring more than one methodology, the scoping item has been divided into sub-sets.

#### **Scoping Item #1**

- 1A** Conduct a demographic profile of Pine Plains, Milan, and other locations defined as part of the area of impact and include 2000 Census categories, including but not limited to household size distribution, household composition, population age composition, per capita income distribution and household income distribution.

#### METHOD:

- Research and analyze data generated by U.S. Bureau of the Census.
- Research and analyze data generated by U.S. Bureau of Labor Statistics.
- Research and analyze data from other published sources to fill any information gaps, as necessary.
- Organize narrative into four categories: Population; Income; Employment & Housing.
- Research and analyze data from journey to work tables.

#### **Scoping Item #2**

- 2A** Project the resident population by age categories and users to be generated by the proposed development both directly and indirectly using recognized projection methodology and numerical factors.

#### METHOD:

- Review the Carvel Project business plan to devise assumptions on number and type of housing units.
- Project population using regional/national multipliers for household size and age distribution based on housing types, and assess the suitability of multipliers to proposed project and develop adjustments to the multipliers based on local conditions.
- Reference tables from 1997 *American Housing Survey* and Urban Land Institute's *Development Impact Assessment Handbook* (1994) for multiplier values.
- Devise assumptions on future resident characteristics from business plan to project population by age categories.
- Reference population projections generated by Claritas and the Cornell Institute for

Social and Economic Research to project background population growth.

### Scoping Item #3

- 3A** Project the school-age population and the impact of the proposed development under two scenarios: a seasonal home configuration and a primary, permanent resident population with school-aged children based upon the mix of the households in Dutchess County. The area of impact will be the Pine Plains Central School District (PPCSD) boundary.

#### METHOD:

- Use national/regional multipliers from *American Housing Survey* to project school-age population, and assess the suitability of multipliers to proposed project.
- Research 2000 Census data to determine multiplier for number of school-age children per household locally and use to project school-age population, and compare with above.
- Project district-wide school-age population background growth.
- Research comparable projects in Dutchess County and describe impacts related to school-age population growth.

- 3B** Evaluate existing enrollments, trends and capacities of the Pine Plains Central School District.

#### METHOD:

- Research and review data from New York State Department of Education on recent trends for school district enrollment, staffing, average class size, etc.
- Interview PPCSD officials to verify accuracy of base information and collect data not available from the state (e.g. building capacity, special needs student policies and private school implications).

- 3C** Describe existing school bus capabilities and fiscal impacts related to increased demands on bus service that may occur as a result of this project.

#### METHOD:

- Interview school district officials to determine existing busing capacities, cost per pupil and the perceived capacity to handle increased demands.

- 3D** Discuss how this proposed development will affect state aid to the school district(s).

#### METHOD:

- Research and review the formulas that determine state aid to school district.
- Communicate with New York State school district officials with knowledge of state aid formulas to summarize perceived impact of proposed development on state aid.

### Scoping Item #4

- 4A** Evaluate the impacts of projected enrollment increases on the school district(s), school facilities and budgets.

#### METHOD:

- Interview PPCSD officials to obtain current capital improvement plans for new buildings, fields or other facilities.
- Consider long-term cumulative impacts of enrollment increases within the PPCSD.

- Utilize current PPCSD expenditure per student multipliers to project potential increases in education costs.
- Factor in potential changes in state aid to PPCSD resulting from this project (from 3D).

**4B** Evaluate the need for school bus service to serve the site and its fiscal impact.

METHOD:

- Interview school district officials to determine current equipment capacity, service standards, current bus routes and perceived impact of serving the development site.

**4C** Discuss potential impacts of seasonal Carvel Project residents voting on school budgets.

METHOD:

- Research, review and summarize existing published data or studies on the impact of comparable golf course-oriented residential projects on school district elections. If no data or studies are found, the research efforts and sources that were explored for this information will be described.

**Scoping Item # 5**

**5A** Project employment generation for the construction phase, operational phases (golf course, clubhouse restaurant, riding academy, pool/tennis and club facilities, HOA repairs and maintenance) and indirect or induced employment generation in the area. Evaluate potential changes to employment and income levels in the area.

METHOD:

- Estimate number of construction jobs from project construction budget.
- Identify local businesses that offer goods or services needed to support the construction and operational phases of the project and the potential for the development of new businesses to provide those goods and services.
- Use RIMS II model to determine secondary economic output of construction phase on increases in local output, earnings, and employment.
- Determine on-site operational employment from business plan.
- Use RIMS II model to determine secondary economic impact of local household spending on increases in output, earnings, and employment.
- Use RIMS II model to determine secondary economic impact of on-site employment on local off-site employment increases, direct and secondary earnings increases.
- Summarize potential changes to employment and income levels in the area with qualitative narrative.

**Scoping Item #6**

**6A** Evaluate the respective capacity of service facilities and organizations including day care, library facilities, fire protection, ambulance and medical services, public works (including road construction and maintenance) and police.

METHOD:

- Establish the list of organizations to be evaluated.
- Research and review pertinent existing data on service and facility capacities of agencies and organizations from questionnaire results.
- Provide questionnaire respondents with a brief project description and project map attached to the questionnaire forms in advance of conducting the interviews.

- Interview town officials as identified on the reference list to be submitted to the lead agency to collect information on existing staff/volunteer capacity; equipment capacity; emergency response times to project site; current and projected service ratio (staff or volunteer per resident).
- Contact and obtain information from other service providers and stakeholders to collect information on access to and ability of local medical institutions to handle medical needs and emergencies; and ability of day care providers to service the population.
- Project demand from the project for each identified service.
- Reference national service standard ratios, and comment on applicability of these ratios to proposed project.

### **Scoping Item # 7**

**7A** Provide an assessment of the project impacts on existing service facilities and organizations in light of potential demand changes as the project is developed over its 10 year projected build-out. Evaluate projected increased demands on these services, equipment and staffing needs to meet that demand, and infrastructure needs to meet that demand.

#### METHOD:

- Provide questionnaire respondents with a brief project description and project map attached to the questionnaire forms in advance of conducting the interviews.
- Interview town officials to understand their perceived impacts of the proposed development on community services, equipment and staffing, and infrastructure.
- Analyze impact on existing service ratios, and compare and contrast to national standards from the ULI's *Development Impact Assessment Handbook*, or other similar published references. Comment on applicability of these service standard ratios.

**7B** Evaluate the potential need for and impact of changing from volunteer based emergency services to paid, professional staff.

#### METHOD:

- Research and review existing published studies and data concerning the shift from volunteer to paid emergency staff, and summarize key points as they relate to potential impact from project site. If no data or studies are found, the data sources that were explored for this information will be indicated.
- Research towns in Dutchess County that changed from a volunteer to paid emergency services, if any and describe the outcomes of the change.
- Research the project's impact upon monitoring home security systems.

### **Scoping Item # 8**

**8A** Evaluate the capacity of and potential impacts to the administrative work load of the towns including tax and other bill paying administrative work, building inspector(s), Highway Department, the town clerk, and others.

#### METHOD:

- Create list of town staff and officials to be included in the analysis. This list and questionnaire form will be submitted for review and approval by the Lead Agency.
- Provide questionnaire respondents with a brief project description and project map attached to the questionnaire forms in advance of conducting the interviews.
- Interview town staff and officials to gather information on questionnaire concerning existing capacities and perceived potential impacts to work load from proposed project.
- Reference national service standard ratios and comment on applicability of the standards.

### Scoping Item #9

**9A** Discuss potential fiscal impacts should the golf course be closed sometime in the future.

#### METHOD:

- Research and establish a profile of the golfers and their place of residence who currently use the Carvel Golf Course.
- From assessor's database, calculate the amount the golf course currently pays in taxes.
- Research and summarize the current secondary economic benefits resulting from the golf course's operation, including jobs, income, and other economic impacts.
- Compare current tax revenues generated by the golf course to potential revenues and fiscal impact brought in by alternative uses.

**9B** Discuss whether a conservation easement is proposed for the golf course, and if so, the fiscal impacts on tax revenues from this easement.

#### METHOD:

- Review project plan to determine if easement is proposed, and if so, communicate with local assessor to project related impact on tax revenues.

### Scoping Item #10

**10A** Evaluate the economic implications resulting from impacts to agriculture (from Chapter 4.)

#### METHOD:

- Calculate the acreage and assessed value of agricultural land in Pine Plains and Milan, and the relative percentage that is located within the Carvel Project site.
- Research and review the record of agricultural land sales from the county assessor's database, or other published sources for the past three years. Summarize the resultant trends in Milan and Pine Plains.
- Research and inventory the quantity of agricultural lands currently on the market and how long they have been for sale.
- Research and review the Dutchess County Agriculture and Farmland Protection Plan to assess the status of agricultural land and activities in the County. Attempt to obtain from appropriate county and regional farm bureaus and agencies the prime factors for successful agricultural operation.
- Interview local Pine Plains and Milan individuals with a strong knowledge of agricultural trends, including but not limited to real estate brokers specializing in agricultural lands, farmers, and farm equipment suppliers.
- Additionally, assess the impact of the Carvel Project on agricultural property assessments, as they relate to the project's impact on the viability of future agricultural operations in Milan and Pine Plains.
- Discuss the projects impact on agricultural infrastructure and touch on items such as: equipment and supplies vendors, veterinarians, niche farming operations, and utilize Hudson Valley Agricultural Study

### Scoping Item #11

Prepare a fiscal impact analysis identifying any increase in costs to be incurred by the provider of

each community service described above in meeting the potential demand for said services from the projects by units of labor/person hours or other appropriate factors.

**11A** Evaluate the existing current level of taxes generated from the project site.

METHOD:

- Use tax assessor's database to determine assessed values and apply relevant tax rates to estimate current tax revenues.
- Review tax bills from project site to verify calculations and check for exemptions.
- Determine if any fees or other local public revenues are being generated by the project site.

**11B** Evaluate anticipated post development taxes generated, including property taxes (County, Town, Fire, School and Special Districts). Identify the development-induced revenues for all of the relevant taxing jurisdictions for each Town, other fee based or earned income from other service providing organizations, and increased revenues from State and Federal transfer income (e.g., school aid) or other assistance as a result of the proposed development.

METHOD:

- Project the assessed value of the Carvel Project (from business plan) and apply relevant tax rates to estimate projected tax revenues by town.
- Project other revenues, recreation and other fee based or earned income and increased transfer aid. Discuss implications of fire mutual aid agreements

**11C** Compare development-induced costs to revenues by utilizing a compatible methodology that compares and evaluates changes in revenues to changes in operating and other costs and which incorporates pertinent changes in operating efficiencies and other factors as appropriate.

METHOD:

- Utilize Burchell's per capita Fiscal Impact Analysis methodology (from *The Practitioner's Guide to Fiscal Impact Analysis*) to perform fiscal impact analysis. The model estimates net new property tax revenue from new units by sales price, projected population growth, per capita government expenditure by category, and local per pupil expenditures to estimate net fiscal impact.

**11D** Analyze whether the anticipated impacts will cause there to be an increase or reduction in net tax revenue from the project due to an increase in the demand for services.

METHOD:

- Use calculations above to compare projected increase in tax revenue from project site with any increases in cost of community services resulting from the project. The result will indicate a net positive or negative revenue for each scenario analyzed.

**11E** Conduct a cost of community service study (COCS).

METHOD:

In researching the COCS methodology and reviewing published critiques on this method of fiscal impact analysis, we have come across numerous limitations inherent in these types of studies. Perhaps the most significant criticism is that because they represent an average of all the land in a community, the COCS method does not accurately measure the fiscal impacts of a specific development over time. We believe the information the towns are seeking is provided by the fiscal impact analysis described in 11C above and the interviews to be conducted under 6A. The following citations represent just a small sample of criticism of the COCS methodology. In order to address the concern for a land use based assessment, an alternative methodology is suggested on the next page.

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*“COCS studies do not provide a measure of the costs of development. Instead, they compare the outlay and influx of money to and from several general types of already-developed (or undeveloped) land. Other approaches must be used to estimate development costs, and they must consider the specific development itself.”*

*“The COCS ratio calculated for your community gives no insight into the costs to your community of future developments. These costs cannot be estimated accurately without carefully considering the specifics of the development proposal, the services already existing in the community, and the ability of those services to accommodate the new service demands resulting from the development. Some other analysis methods that consider these factors include the Per Capita method, the Comparative Cities approach, and the Case Study approach.”*

From: Kelsey, Timothy W. 1998. *Calculating a Cost of Community Services Ratio for your Pennsylvania Community*. Penn State College of Agricultural Sciences.

*“The ratio of fiscal expenditures to fiscal revenues generated for each land use is a snapshot of the financial relationships between users and providers at a point in time. The net fiscal impacts of a specific change in land use may not necessarily change in the proportion as indicated by the ratio calculated. Both numerator and denominator are endogenously determined in this case.”*

From: Coupal, Roger H., McLeod, Donald M., and Taylor, David T. *The Fiscal Impacts Of Rural Residential Development: An Econometric Analysis Of The Cost Of Community Services*. University of Wyoming.

From these critiques, it becomes clear that while the COCS method is effective in comparing the outlay and influx of money to and from several general land use categories, it is inadequate in estimating costs resulting from a specific development. In fact, one article published by a professor of agricultural and applied economics notes that the COCS method is descriptive, yet not predictive.<sup>1</sup> To realistically and qualitatively predict the specific impacts of the Carvel Project on municipal services, the fiscal impact methodology will employ interviews with service providers to ascertain the relevant capacities of staff, facilities, and equipment. This approach should result in a more accurate and specific indication of potential impacts and costs associated with the proposed project.

We recognize the community’s interest in how the proposed project may affect the distribution of revenues and expenditures from specific land use categories in the towns. In response, we propose an expansion of the fiscal impact analysis that will compare the ratios between the existing proportion of assessed value and acreage, relative to the total of each town, for the following land use categories: residential, commercial, industrial, farm and forest land. This

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<sup>1</sup> Deller, Steven C. February 1999. *The Limitations to Cost of Community Service Studies*. Community Economics Newsletter – Center for Community Economic Development. University of Wisconsin – Extension.

comparison will be expanded to calculate how these ratios will change upon buildout of the proposed project. The proposed methodology is outlined below.

### **Suggested Methodology for Determining the Ratio between Land Area and Assessed Value of Specified Land Use Categories**

#### **EXISTING CONDITIONS (PRE-PROPOSED ACTION)**

- Determine percentage of town's total land area that is comprised of each of following land use categories by Dutchess County land use/property class codes: residential; commercial; industrial; farm and forest land.
- Calculate percentage of town's total real property assessed value that is comprised of each land use category.
- Determine ratio between land area and assessed value for each land use category.

#### **ANTICIPATED CONDITIONS (POST-PROPOSED ACTION)**

For this portion of the analysis, figures for all properties outside of the Carvel Project area are constant.

- Determine anticipated percentage of town's total land area, upon buildout of the Carvel Project, that is comprised of each of following land uses: residential; commercial; industrial; farm and forest land.
- Calculate percentage of town's total real property assessed value, upon buildout of the Carvel Project that is comprised of each land use category.
- Determine anticipated ratio between land area and assessed value for each land use category, upon buildout of the proposed project.

### **Scoping Item #12**

**12A** Evaluate the degree to which the project would induce economic activity or growth which would result in impacts on existing local businesses or the growth of new businesses in the local economy through the construction of the project, the project's resident homeowner population, user population, employees, or project operation's purchases of goods and services.

#### METHOD:

While the product of the RIMS II evaluation described in Scoping Item #5 focuses upon employment generation, the model also translates the income generated from the employment and resident population into a full range of induced economic output which will be described in this item. The RIMS II model provides final demand multipliers for household spending, which can be used to estimate the secondary economic impact on net output, earnings, and employment. The premise of this model is to estimate the dollar change in output that occurs for each additional dollar of output delivered to a given industry. For instance, by assuming the disposable household income of future Carvel residents and applying these multipliers, it is possible to estimate the increased output and corresponding secondary economic growth of commercial activity in the area. This growth can then be translated into estimates for new commercial space and jobs. This data will be evaluated by its impact on the local study area and outside of the local study area.

**12B** Identify and discuss how this may positively and negatively affect existing local businesses and potential growth of new businesses. Examine how impacts will be distributed throughout Milan and Pine Plains and the villages and hamlets described in 13A.

METHOD:

- Summarize the quantitative analysis from 12A, and qualitatively discuss the likely impacts of such growth.

**12C** Evaluate the potential of the project to impact other existing golf clubs and other local and regional recreational facilities.

METHOD:

- Using Dutchess County as the area of impact, identify golf clubs and recreational facilities and their user base. Identify activity at other golf clubs by facility types, fees, and number of rounds played. Compare the user profile developed under 9A against the projected Carvel Project golfer profile.

**Scoping Item #13**

**13A** Discuss impacts to the villages of Pine Plains, Milan, Red Hook, Millerton, and Rhinebeck and the hamlets of Lafayetteville and Rock City in Milan, focusing on the economic impact to retail and other hamlet land uses and the potential for the project to stimulate strip development along major corridors between hamlets.

METHOD:

- Research and determine existing business inventory in each location.
- Research and review local zoning maps as defined in 12B and the Comprehensive Plan for Pine Plains to determine where commercial development is permitted. In Pine Plains identify sites in hamlets where new commercial development is feasible.
- Given RIMS II estimates for supportable development, estimate spatial distribution of demand for commercial services.

**Scoping Item # 14**

**14A** Divide the analysis into construction and operational phases. Discuss existing and project related employment conditions, including short-term construction jobs, and long-term employment potential for the new local work force.

METHOD:

- Provide narrative that discusses findings from Scoping Item #5 (RIMS II model).

**14B** Explain the likely commuter pattern and how this will influence local economic opportunities including in Pine Plains, Milan and other locations within the defined area of impact.

METHOD:

- Coordinate with consultants studying transportation and traffic to deduce likely commuting patterns.

- Summarize the likely influence of such patterns on local economic opportunities.

**14C** Evaluate direct and indirect economic impacts associated with the project including, but not limited to economic activity related to construction wages, purchase of goods and materials. Take into account the multiplier effect, if any, on the regional economy. Evaluate number of jobs expected to be created, anticipated wages and salaries, demand for goods and services and labor and describe the impact of the project on future employment, annual payroll and tax revenues.

METHOD:

- Provide narrative that discusses findings from Scoping Item #5 (RIMS II model)
- For tax revenues, base calculations on current tax rates and assessment practices.

## **INTERVIEW LIST & QUESTIONNAIRE FORMS**

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The following two documents comprise:

- 1) An interview list identifying local Town and County officials to be interviewed to collect information necessary to conduct a Community Services and Fiscal Impact Report;
- 2) Questionnaire forms to be used for the interviews with each of the local public officials identified on the interview list above.

**To provide the respondents with adequate information upon which to base their responses, questionnaire forms will be distributed along with a brief project description and project map to respondents in advance of conducting the interviews.**

CARVEL PROJECT: Interview List\*

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|                            | <b>PINE PLAINS</b>  | <b>MILAN</b>  |
|----------------------------|---|---|
| <u>SUPERVISOR:</u>         | Gregg Pulver  | Van Talmage   |
| <u>TOWN CLERK:</u>         | Judy Harpp  | Catherine Gill  |
| <u>TAX ASSESSOR:</u>       | Herbert Kemp (chair)<br>Shirley Remsburger (secretary)  | William Gallagher (chair)<br>Debbie Fraenkel (clerk)  |
| <u>LIBRARY:</u>            | Marguerite Hill (head librarian- Pine Plains Library)   | (none)  |
| <u>SCHOOLS (PPCSD):</u>    | Richard Mahar (superintendent)<br><br>Linda Cordella (tax collector)<br>Thomas Garrick (operations)<br>Margaret Mengle (transportation) | Richard Mahar (superintendent)<br><br>Linda Cordella (tax collector)<br>Thomas Garrick (operations)<br>Margaret Mengle (transportation) |
| <u>FIRE:</u>               | Earle Gardner (chair)   | Greg Becker (chief)   |
| <u>EMT:</u>                | Clyde Krein (Capt EMT squad)  | Greg Becker (chief)   |
| <u>POLICE:</u>             | John Ladoceour (chief)<br>Steve Stuetzle (state trooper)  | Dennis O'Keefe (county sheriff)   |
| <u>PARKS &amp; REC:</u>    | Mary Alm (recreation director)  | Jackie Reynolds (recreation chair)  |
| <u>HIGHWAY:</u>            | Robert Harpp (superintendent)   | Glen Butler (superintendent)  |
| <u>BUILDING INSPECTOR:</u> | Drew Weaver   | Dennis Clancy   |

**Dutchess County Government**

**Departments to be interviewed:**

a)Public Works

b)Planning

c)Health

d)Sheriff

\* List includes only Town and County public officials. List does not include other New York State agencies, other private professionals or stakeholders who may be contacted during the research and information collection phase.

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MUNICIPAL SERVICES SURVEY

PINE PLAINS CENTRAL SCHOOL DISTRICT

**Part 1. Information Inventory**

Please verify, correct, update, or provide related information as identified or requested below

- Office Location: 2829 Church Street

- Number of Teachers / Other Professionals by school:

|   | 1997-1998      | 1998-1999       | 1999-2000       | 2000-2001       | 2001-2002       | 2002-2003       | 2003-2004* |
|---|----------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------|
| <b>Stissing Mountain SHS/JHS</b>  |                |                 |                 |                 |                 |                 |            |
| Total Enrollment  | 637            | 676             | 702             | 716             | 719             | 866             |            |
| Average Class Size  | 21             | 19              | 22              | 20              | 21              | na              |            |
| Annual Attendance Rate  | 93.6%          | 96.0%           | 96.0%           | 96.0%           | na              | 93.60%          |            |
| Teachers  | 48             | 50              | 51              | 54              | 52              | 59              |            |
| Other Professional Staff  | 4              | 5               | 5               | 5               | 5               | 4               |            |
| <b>Seymour Smith Elementary</b>   |                |                 |                 |                 |                 |                 |            |
| Total Enrollment  | 585            | 550             | 542             | 513             | 512             | 378             |            |
| Average Class Size  | 22             | 21              | 19              | 20              | 19              | 20              |            |
| Annual Attendance Rate  | 95.5%          | 96.0%           | 95.0%           | 96.0%           | na              | 94.7%           |            |
| Teachers  | 43             | 39              | 39              | 36              | 39              | 26              |            |
| Other Professional Staff  | 6              | 3               | 3               | 3               | 1               | 2               |            |
| <b>Cold Spring Elementary</b>   |                |                 |                 |                 |                 |                 |            |
| Total Enrollment  | 296            | 287             | 265             | 262             | 260             | 228             |            |
| Average Class Size  | 20             | 21              | 21              | 21              | 22              | 20              |            |
| Annual Attendance Rate  | 95.5%          | 96%             | 93.9%           | 94.5%           | na              | 95.0%           |            |
| Teachers  | 21             | 20              | 19              | 21              | 18              | 18              |            |
| Other Professional Staff  | 1              | 2               | 2               | 3               | 2               | 2               |            |
| <b>District Enrollment</b>  | <b>1,518</b>   | <b>1,513</b>    | <b>1,509</b>    | <b>1,491</b>    | <b>1,491</b>    | <b>1,472</b>    |            |
| <b>Expenditure per Pupil</b>  | <b>\$9,690</b> | <b>\$10,389</b> | <b>\$10,472</b> | <b>\$11,332</b> | <b>\$11,476</b> | <b>\$12,645</b> |            |
| <b>% change in enrollment per year</b>  |                | -0.3%           | -0.3%           | -1.2%           | 0.0%            | -1.3%           |            |
| Sources: New York State School Report Cards for Cold Spring Elementary School, Seymour Smith Elementary School, and Stissing Mountain High School (and Middle School in 2004) in Pine Plains Central School District. [2004, 2003, 2002, 2001, 2000, 1999] The University of the State of New York. State Education Department. |                |                 |                 |                 |                 |                 |            |

- Number and position of other non-professional staff by school:

Stissing Mountain J/S High School:

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Seymour Smith Elementary School:

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Cold Spring Elementary School:

▪ FY 2003-2004 Budget Allocation: \$18,834,000<sup>1</sup>

▪ Inventory of Transportation Equipment:

17     Twenty-Passenger Buses<sup>2</sup>

20     Seventy-Passenger Buses<sup>3</sup>

▪ Service Units:

District wide Pupil / Teacher Ratio: 13.4 (AY 2001-2002)

District wide Student / Support Staff Ratio: 186.4 (AY 2001-2002)

▪ Facility Capacity (number of students):

Stissing Mountain J/S High School:

Seymour Smith Elementary School:

Cold Spring Elementary School:

Other Information:

Annual cost to taxpayer per child (in \$, for most recent academic year available):

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<sup>1</sup> Pine Plains Central School District Budget. 2003-2004.

<sup>2</sup> Draft Comprehensive Plan, Town of Pine Plains, Appendices. November 2003.

<sup>3</sup> Draft Comprehensive Plan, Town of Pine Plains, Appendices. November 2003.

**Part 2. What are your current areas of administrative responsibilities?**

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**Part 3. Has your departmental performance been rated by an outside agency?**

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**Part 4. What facility or service delivery problems are currently being experienced?**

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**Part 5. Description of current plans for departmental growth or capital projects**

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**Part 6. Perceived impacts from Carvel Project buildout**

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**\*Please attach any additional comments you believe are relevant to the discussion of impacts from this project**

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MUNICIPAL SERVICES SURVEY

TOWN OF PINE PLAINS

**Town Supervisor**

**Part 1. Information Inventory**

**Please verify, correct, update, or provide related information as identified or requested below**

- Facility Location: Town Hall

- Number and Position of Employees in Department (FT/PT):

1 Town Supervisor<sup>1</sup>  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- FY2004 Budget Allocation: \$23,500<sup>2</sup>

- Service Units:

- Inventory of Facilities and Equipment:

Please list inventory of facilities and equipment.

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<sup>1</sup> Town Budget for 2004, Town of Pine Plains

<sup>2</sup> Town Budget for 2004, Town of Pine Plains

**Part 2. What are your current areas of administrative responsibilities?**

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**Part 3. Has your departmental performance been rated by an outside agency?**

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**Part 4. What facility or service delivery problems are currently being experienced?**

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**Part 5. Description of current plans for departmental growth or capital projects**

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**Part 6. Perceived impacts from Carvel Project buildout**

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**\*Please attach any additional comments you believe are relevant to the discussion of impacts from this project**

MUNICIPAL SERVICES SURVEY

TOWN OF PINE PLAINS

Town Clerk

Part 1. Information Inventory

Please verify, correct, update, or provide related information as identified or requested below

Facility Location: Town Hall

Number and Position of Employees in Department (FT/PT):

1 Town Clerk

FY2004 Budget Allocation: \$23,000

Service Units: Number of deeds recorded annually
Number of vital statistics [birth, death, marriage]
Number of licenses annually
Fees collected annually
\*Copy of fee schedule for revenue associated with license fees, etc.

Inventory of Facilities and Equipment:

Please list inventory of facilities and equipment.

Blank lines for listing inventory of facilities and equipment.

1 Town Budget for 2004, Town of Pine Plains

2 Town Budget for 2004, Town of Pine Plains

**Part 2. What are your current areas of administrative responsibilities?**

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MUNICIPAL SERVICES SURVEY

TOWN OF PINE PLAINS

**Tax Assessor**

**Part 1. Information Inventory**

**Please verify, correct, update, or provide related information as identified or requested below**

- Facility Location: \_\_\_\_\_

- Number and Position of Employees in Department (FT/PT):

1 Assessor Chairman<sup>1</sup> \_\_\_\_\_  
 2 Assessors \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
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- FY2004 Budget Allocation: \$28,000<sup>2</sup>

- Service Units: Number of assessments per year \_\_\_\_\_  
 Number of appeals per year \_\_\_\_\_  
 Number of assessment updates / revaluations per year \_\_\_\_\_

- Inventory of Facilities and Equipment:

Please list inventory of facilities and equipment.

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<sup>1</sup> Town Budget for 2004, Town of Pine Plains

<sup>2</sup> Town Budget for 2004, Town of Pine Plains

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MUNICIPAL SERVICES SURVEY

TOWN OF PINE PLAINS

**Building Inspector**

**Part 1. Information Inventory**

**Please verify, correct, update, or provide related information as identified or requested below**

- Facility Location: \_\_\_\_\_

- Number and Position of Employees in Department (FT/PT):

1 Building Inspector<sup>1</sup>  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- FY2004 Budget Allocation:                 \$7,500<sup>2</sup>

- Service Units:

Number of building permits issued per year \_\_\_\_\_  
 Number of permits for electrical, plumbing, mechanical work \_\_\_\_\_  
 Permit fees collected annually \_\_\_\_\_  
 \*Copy of fee schedule for revenues associated with permits \_\_\_\_\_

- Inventory of Facilities and Equipment:

Please list inventory of facilities and equipment.

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<sup>1</sup> Town Budget for 2004, Town of Pine Plains

<sup>2</sup> Town Budget for 2004, Town of Pine Plains

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MUNICIPAL SERVICES SURVEY

TOWN OF PINE PLAINS

Highway Department

Part 1. Information Inventory

Please verify, correct, update, or provide related information as identified or requested below

Facility Location: \_\_\_\_\_

Number and Position of Employees in Department (FT/PT) <sup>1</sup>:

1 Highway Superintendent
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FY2004 Budget Allocation: \$517,400<sup>2</sup>

Service Units:

Current Service Ratio (Staff per resident) \_\_\_\_\_
Miles of roadway serviced \_\_\_\_\_
Cost / Miles of streets resurfaced per year \_\_\_\_\_

Inventory of Facilities and Equipment:<sup>3</sup>

- 1 8,960 SF building with office space, repair facility, and machine storage
1 4,800 SF building for sand/salt storage
3 Six-wheel Dump Trucks with dump bodies and plows
1 Six-wheel Truck Plow, Dump Body, and Slide-In sander
1 3/4 Ton Pickup Truck with Plow
1 Compact Pickup Truck
1 Wheel Loader
2 Farm type Tractors (one with boom mower)
1 Water Truck
1 Roller
1 Chipper
Other miscellaneous equipment

<sup>1</sup> Town Budget for 2004, Town of Pine Plains.

<sup>2</sup> Town Budget for 2004, Town of Pine Plains.

<sup>3</sup> Draft Comprehensive Plan, Town of Pine Plains, Appendices. November 2003.

**Part 2. What are your current areas of administrative responsibilities?**

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MUNICIPAL SERVICES SURVEY

TOWN OF PINE PLAINS

**Pine Plains Fire District and Emergency Services**

**Part 1. Information Inventory**

**Please verify, correct, update, or provide related information as identified or requested below**

- Location: 7 Lake Road (0.63 acre parcel)

- Number and Position of Employees in Department (FT/PT)<sup>1</sup>:

40 Active Fire Fighters and Rescue Members (FT/PT?)  
(How many of these are firefighters?)  
(How many of these are rescue members?)  
 \_\_\_\_\_  
 \_\_\_\_\_

- FY2004 Budget Allocation: \$152,797<sup>2</sup>

- Service Units:

Number of calls / alarms per year \_\_\_\_\_  
 Number of structure fires per year \_\_\_\_\_  
 Average response time \_\_\_\_\_  
 Number of rescue and emergency medical calls per year \_\_\_\_\_  
 Number of inspections per year \_\_\_\_\_

- Inventory of Facilities and Equipment<sup>3</sup>:

3 Fire Engines  
1 Tanker (# of gallons?)  
1 Brush Truck  
2 Ambulances  
1 Rescue Truck  
 \_\_\_\_\_

<sup>1</sup> Draft Comprehensive Plan, Town of Pine Plains, Appendices. November 2003.

<sup>2</sup> Town Budget for 2004, Town of Pine Plains.

<sup>3</sup> Draft Comprehensive Plan, Town of Pine Plains, Appendices. November 2003.

Other Information Requested:

Does Town have hydrant system? \_\_\_\_\_

Hydrants located in/near project site? \_\_\_\_\_

How is water supplied? \_\_\_\_\_

**Part 2. What are your current areas of administrative responsibilities?**

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MUNICIPAL SERVICES SURVEY

TOWN OF PINE PLAINS

**Police Department**

**Part 1. Information Inventory**

**Please verify, correct, update, or provide related information as identified or requested below**

▪ Facility Location: Office in Town Hall<sup>1</sup>

▪ Number and Position of Employees in Department (FT/PT):

6 Police Officers (FT/PT?)<sup>2</sup>

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

▪ FY2004 Budget Allocation: \$47,000<sup>3</sup>

▪ Service Units:

FTE Current Service Ratio: 1 Officer per \_\_\_\_\_ residents

Number of calls responding to per year \_\_\_\_\_

Average response time \_\_\_\_\_

Number of traffic accidents per year \_\_\_\_\_

Crime rate \_\_\_\_\_

Number of criminal arrests per year \_\_\_\_\_

Number of medical incidents per year \_\_\_\_\_

Number of burglar alarms responded to per year \_\_\_\_\_

▪ Inventory of Facilities and Equipment:

2 Patrol Cars<sup>4</sup>

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\_\_\_\_\_

<sup>1</sup> Draft Comprehensive Plan, Town of Pine Plains, Appendices. November 2003.

<sup>2</sup> Draft Comprehensive Plan, Town of Pine Plains, Appendices. November 2003.

<sup>3</sup> Town Budget for 2004, Town of Pine Plains

<sup>4</sup> Draft Comprehensive Plan, Town of Pine Plains, Appendices. November 2003.

**Other Information Requested:**

Services provided (traffic control, crime prevention, etc.?) \_\_\_\_\_

Hours / Shifts of officers? \_\_\_\_\_

**Part 2. What are your current areas of administrative responsibilities?**

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MUNICIPAL SERVICES SURVEY

TOWN OF PINE PLAINS

State Police in Pine Plains

Part 1. Information Inventory

Please verify, correct, update, or provide related information as identified or requested below

- Facility Location: Operates from Town Hall<sup>1</sup>
- Number and Position of Employees in Department (FT/PT):  
2 Patrol Shifts per day (FT/PT?)<sup>2</sup>  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- FY2004 Budget Allocation: \$ \_\_\_\_\_
- Service Units: Municipalities within office's Service Zone \_\_\_\_\_  
\_\_\_\_\_

Data for State Police activity in Pine Plains and Milan

Number of calls responding to per year \_\_\_\_\_  
Average response time \_\_\_\_\_  
Number of traffic accidents per year \_\_\_\_\_  
Crime rate \_\_\_\_\_  
Number of criminal arrests per year \_\_\_\_\_  
Number of medical incidents per year \_\_\_\_\_  
Number of burglar alarms per year \_\_\_\_\_

Inventory of Facilities and Equipment:

Please list inventory of facilities and equipment.

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<sup>1</sup> Draft Comprehensive Plan, Town of Pine Plains, Appendices. November 2003.

<sup>2</sup> Draft Comprehensive Plan, Town of Pine Plains, Appendices. November 2003.

Other Information Requested:

Services provided (traffic control, crime prevention, etc.?)

Hours / Shifts of officers?

**Part 2. What are your current areas of administrative responsibilities?**

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MUNICIPAL SERVICES SURVEY

TOWN OF PINE PLAINS

**Pine Plains Free Library**

**Part 1. Information Inventory**

**Please verify, correct, update, or provide related information as identified or requested below**

- Location: South Main Street (0.11 acre parcel)

- Number and Position of Employees in Department (FT/PT):<sup>1</sup>

|          |                          |
|----------|--------------------------|
| <u>1</u> | <u>Library Manager</u>   |
| <u>1</u> | <u>Library Clerk</u>     |
| <u>1</u> | <u>Cleaner/Treasurer</u> |

- FY2004 Budget Allocation: \$50,100 <sup>2</sup>  
[\$38,500<sup>3</sup> (from Town of Pine Plains)]

- Service Units<sup>4</sup>: Books and serial volumes: 9,973  
Subscriptions: 37  
Video materials: 665  
Audio materials: 496  
Library visits: 9,552  
Total circulation: 10,099  
Reference transactions: 732  
Registered patrons \_\_\_\_\_

- Inventory of Facilities:<sup>5</sup>  
5 Computers  
3 Inkjet Printers  
1 Photocopier  
1 Fax machine  
1 Microfiche and microfilm reader  
\_\_\_\_\_  
\_\_\_\_\_

<sup>1</sup> Draft Comprehensive Plan, Town of Pine Plains, Appendices. November 2003

<sup>2</sup> Draft Comprehensive Plan, Town of Pine Plains, Appendices. November 2003

<sup>3</sup> Town Budget for 2004, Town of Pine Plains

<sup>4</sup> National Center for Education Statistics Public Library Peer Comparison Tool; Public Libraries Survey, FY 2002.

<sup>5</sup> Draft Comprehensive Plan, Town of Pine Plains, Appendices. November 2003

Other Information Requested:

Internet Access? \_\_\_\_\_

**Part 2. What are your current areas of administrative responsibilities?**

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MUNICIPAL SERVICES SURVEY

TOWN OF PINE PLAINS

**Parks and Recreation**

**Part 1. Information Inventory**

**Please verify, correct, update, or provide related information as identified or requested below**

▪ Office Location: \_\_\_\_\_

▪ Number and Position of Employees in Department (FT/PT):<sup>1</sup>

1      Recreation Director (PT)  
 \_\_\_\_\_  
          Lifeguard / Beach Employees  
 \_\_\_\_\_  
          Playground Employees  
 \_\_\_\_\_

▪ FY 2004 Budget Allocation: \$40,000<sup>2</sup>

▪ Service Units:

Number of Users per Year \_\_\_\_\_

474 acres per 1,000 residents

6% of Town's land area in parks and recreation category

▪ Inventory of Facilities:<sup>3</sup>

| Facility                               | Acres | Ownership                           | Description  |
|--|-------|-------------------------------------|--|
| Stissing Mountain State Multi-Use Area | 258.8 | NY State Conservation Dept.         | Nature Study, Boating, Fishing, conservation                                 |
| State Forest (Hicks Hill Road - rear)  | 100.0 | Timber Acres Trust                  | Open Space   |
| Stissing Lake Town Beach               | 18.1  | Town of Pine Plains                 | Swimming, Boating, Picknicking, Ball Fields, Ball Courts                     |
| Stissing Mountain High School          | 52.0  | Pine Plains Central School District | Playing Fields, Lighted Football Field and track, tennis & Basketball Courts |
| Seymour Smith Elementary School        | 13.5  | Pine Plains Central School District | Playground, Playing Fields, Courts   |
| St. Anthony's Church Property          | 21.1  | Saint Anthony's Church              | Snowmobiling, Dirt Biking, Dog Shows, and visiting functions                 |
| Thompson Pond Nature Preserve          | 506.1 | The Nature Conservancy              | Forest, Abandoned Fields, wetlands, hiking, x-country skiing, birding        |
| Friends of Stissing Landmarks land     | 43.3  | FOSL                                | open space and fire/observation tower  |
| Carvel Golf Course                     | 204.3 | 1133 Taconic LLC                    | Golf Course  |

<sup>1</sup> Town Budget for 2004, Town of Pine Plains

<sup>2</sup> Town Budget for 2004, Town of Pine Plains

<sup>3</sup> Draft Comprehensive Plan, Town of Pine Plains, Appendices. November 2003, cross-referenced with Dutchess County RPS Agency GIS assessment data.

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MUNICIPAL SERVICES SURVEY

TOWN OF MILAN

**Town Supervisor**

**Part 1. Information Inventory**

**Please verify, correct, update, or provide related information as identified or requested below**

- Facility Location: Town Hall

- Number and Position of Employees in Department (FT/PT):

1 Town Supervisor<sup>1</sup>

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- FY2004 Budget Allocation: \$24,500<sup>2</sup>

- Service Units:

- Inventory of Facilities and Equipment:

Please list inventory of facilities and equipment.

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<sup>1</sup> Town Budget for 2004, Town of Milan

<sup>2</sup> Town Budget for 2004, Town of Milan

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MUNICIPAL SERVICES SURVEY

TOWN OF MILAN

Town Clerk

Part 1. Information Inventory

Please verify, correct, update, or provide related information as identified or requested below

Facility Location: Town Hall

Number and Position of Employees in Department (FT/PT):

1 Town Clerk

FY2004 Budget Allocation: \$30,786

Service Units: Number of deeds recorded
Number of vital statistics [birth, death, marriage]
Number of licenses
Fees collected annually
\*Copy of fee schedule for revenue associated with license fees, etc.

Inventory of Facilities and Equipment:

Please list inventory of facilities and equipment.

Blank lines for listing inventory of facilities and equipment.

1 Town Budget for 2004, Town of Milan

2 Town Budget for 2004, Town of Milan

**Part 2. What are your current areas of administrative responsibilities?**

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MUNICIPAL SERVICES SURVEY

TOWN OF MILAN

**Tax Assessor**

**Part 1. Information Inventory**

**Please verify, correct, update, or provide related information as identified or requested below**

- Facility Location: \_\_\_\_\_

- Number and Position of Employees in Department (FT/PT):

1 Assessor Chairperson<sup>1</sup> \_\_\_\_\_  
 2 Assessors \_\_\_\_\_  
 1 Clerk \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- FY2004 Budget Allocation: \$42,658<sup>2</sup>

- Service Units: Number of assessments per year \_\_\_\_\_  
 Number of appeals per year \_\_\_\_\_  
 Number of assessment updates / revaluations per year \_\_\_\_\_

- Inventory of Facilities and Equipment:

Please list inventory of facilities and equipment.

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<sup>1</sup> Town Budget for 2004, Town of Milan

<sup>2</sup> Town Budget for 2004, Town of Milan

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MUNICIPAL SERVICES SURVEY

TOWN OF MILAN

**Building Inspector**

**Part 1. Information Inventory**

**Please verify, correct, update, or provide related information as identified or requested below**

- Facility Location: \_\_\_\_\_

- Number and Position of Employees in Department (FT/PT):

1 Building Inspector<sup>1</sup>  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- FY2004 Budget Allocation:           \$5,000<sup>2</sup>

- Service Units:

Number of building permits issued per year \_\_\_\_\_  
 Number of permits for electrical, plumbing, mechanical work \_\_\_\_\_  
 Permit fees collected annually \_\_\_\_\_  
 \*Copy of fee schedule for revenues associated with permits \_\_\_\_\_

- Inventory of Facilities and Equipment:

Please list inventory of facilities and equipment.

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<sup>1</sup> Town Budget for 2004, Town of Milan

<sup>2</sup> Town Budget for 2004, Town of Milan

**Part 2. What are your current areas of administrative responsibilities?**

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MUNICIPAL SERVICES SURVEY

TOWN OF MILAN

Highway Department

Part 1. Information Inventory

Please verify, correct, update, or provide related information as identified or requested below

- Facility Location: 30-75 Matecki Road (77.8 acre parcel)<sup>1</sup>

- Number and Position of Employees in Department (FT/PT) <sup>2</sup>:

1 Highway Superintendent  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- FY2004 Budget Allocation: \$571,406<sup>3</sup>

- Service Units:  
 Current Service Ratio (Staff per resident) \_\_\_\_\_  
 Miles of roadway serviced \_\_\_\_\_  
 Cost / Miles of streets resurfaced per year \_\_\_\_\_

- Inventory of Facilities and Equipment:

Please list inventory of quantity and type of equipment and facilities:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

<sup>1</sup> Tax Parcel Database, Town of Milan, from Dutchess County Real Property Tax Service Agency. Feb 2004.  
<sup>2</sup> Town Budget for 2004, Town of Milan  
<sup>3</sup> Town Budget for 2004, Town of Milan

**Part 2. What are your current areas of administrative responsibilities?**

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**Part 3. Has your departmental performance been rated by an outside agency?**

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**Part 4. What facility or service delivery problems are currently being experienced?**

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**Part 5. Description of current plans for departmental growth or capital projects**

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**Part 6. Perceived impacts from Carvel Project buildout**

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**\*Please attach any additional comments you believe are relevant to the discussion of impacts from this project**

MUNICIPAL SERVICES SURVEY

TOWNS OF MILAN & PINE PLAINS

**Dutchess County Sheriff**

**Part 1. Information Inventory**

**Please verify, correct, update, or provide related information as identified or requested below**

▪ Facility Location: \_\_\_\_\_

▪ Number and Position of Employees in Department (FT/PT):

2 Patrol Shifts per day (FT/PT?)<sup>1</sup>  
\_\_\_\_\_  
\_\_\_\_\_

▪ FY2004 Budget Allocation: \_\_\_\_\_ \$ \_\_\_\_\_

▪ Service Units: Municipalities within office's Service Zone \_\_\_\_\_  
\_\_\_\_\_

**Data for County Sheriff activity in Pine Plains and Milan**

FTE Current Service Ratio: 1 Officer per \_\_\_\_\_ residents

Number of calls responding to per year \_\_\_\_\_

Average response time \_\_\_\_\_

Number of traffic accidents per year \_\_\_\_\_

Crime rate \_\_\_\_\_

Number of criminal arrests per year \_\_\_\_\_

Number of medical incidents per year \_\_\_\_\_

Number of burglar alarms responded to per year \_\_\_\_\_

▪ Inventory of Facilities and Equipment:

Please list inventory of facilities and equipment.

1 Patrol Car<sup>2</sup>  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<sup>1</sup> Draft Comprehensive Plan, Town of Pine Plains, Appendices. November 2003.

<sup>2</sup> Draft Comprehensive Plan, Town of Pine Plains, Appendices. November 2003.

Other Information Requested:

Services provided (traffic control, crime prevention, etc.) \_\_\_\_\_

Hours / Shifts of officers? \_\_\_\_\_

**Part 2. What are your current areas of administrative responsibilities?**

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MUNICIPAL SERVICES SURVEY

TOWN OF MILAN

**Milan Fire - Rescue**

**Part 1. Information Inventory**

**Please verify, correct, update, or provide related information as identified or requested below**

- Station Locations: 119 North Road (1.32 acre parcel)  
1575 Jackson Corners Rd (0.53 acre parcel)  
900 Route 199 (0.5 acre parcel)

- Number and Position of Employees in Department (FT/PT):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- FY2004 Budget Allocation: \$191,116<sup>1</sup>

- Service Units:  
Number of calls / alarms per year \_\_\_\_\_  
Number of structure fires per year \_\_\_\_\_  
Average response time \_\_\_\_\_  
Number of rescue and emergency medical calls per year \_\_\_\_\_  
Number of inspections per year \_\_\_\_\_

- Inventory of Facilities and Equipment<sup>2</sup>:  
3 Pumper/Tankers  
1 Rescue/Brush Truck  
1 Utility Pickup Truck  
1 BLS Ambulance  
1 Chief's Car/Command Vehicle  
1 Polaris Ranger 6X6 ATV  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<sup>1</sup> Town Budget for 2004, Town of Milan

<sup>2</sup> Milan Fire-Rescue Website, at [www.milanfirerescue.org](http://www.milanfirerescue.org)

Other Information Requested:

Does Town have hydrant system? \_\_\_\_\_

Hydrants located in/near project site? \_\_\_\_\_

How is water supplied? \_\_\_\_\_

**Part 2. What are your current areas of administrative responsibilities?**

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MUNICIPAL SERVICES SURVEY

TOWN OF MILAN

**Parks and Recreation**

**Part 1. Information Inventory**

**Please verify, correct, update, or provide related information as identified or requested below**

▪ Office Location: \_\_\_\_\_

▪ Number and Position of Employees in Department (FT/PT):  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

▪ FY2004 Budget Allocation: \$12,000<sup>1</sup>

▪ Service Units:  
 Number of Users per Year \_\_\_\_\_  
 845.2 acres per 1,000 residents  
 8.6% of Town's land area in parks and recreation category

▪ Inventory of Facilities:<sup>2</sup>

| Facility                                 | Acres | Ownership                        | Description   |
|--|-------|----------------------------------|---|
| Wilcox County Park                       | 545.2 | Dutchess County                  | Camping, Picnicking, Swimming, Hiking, Boating, Fishing, Ball Playing, Miniature Golf, Nature Trails, Playgrounds |
| Stissing Mountain State Multi-Use Area   | 14.6  | NY State Conservation Department | Open Space/Conservation Area  |
| Roeliff Jansen Kill State Multi-Use Area | 118.5 | NY State Conservation Department |   |
| Lafayette State Multi-Use Area           | 769.0 | NY State Conservation Department | Passive Recreation  |
| Town Park (location?)                    | 50.0  | Town of Milan                    |   |
| Carvel Golf Course                       | 342.0 | 1133 Taconic LLC                 | Golf Course   |
| Camp Taconic                             | 152.0 | Church of the Nazarene           |   |

<sup>1</sup> Town Budget for 2004, Town of Milan

<sup>2</sup> Milan Master Plan, 1986, cross-referenced with Dutchess County RPS Agency Data, Feb 2004.

**Part 2. What are your current areas of administrative responsibilities?**

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