

Comprehensive Planning Committee

Regular Meeting

July 16, 2007

Members present: Bassin, Chase, Bryant, Broe, Lougheed, MacLean, Wilcox

Meeting was called to order at 7.05 PM.

1. Art Bassin and Jim Bryant discussed their presentation to the 7/12 Town Board meeting, at which the Town Board approved the selection of Community Planning and Environmental Associates as the Comprehensive Planning consultant, and approved the proposed \$60,000 planning budget. Bassin and Bryant Jim reported that Gerry Roberts had asked Bob Podris to work with Assessor Ken Leggett to develop a reval communications plan.
2. The committee discussed again the need to coordinate communications about the CP with the reval process. Art and Jim were named to a "communications" sub-committee to develop a coordinated communications approach with Podris and Leggett, so the confusion between the reval process and the comprehensive planning process could be minimized. Jim also mentioned the need and value of a "community calendar" and a periodic Town newsletter which would cover all the various activities going on in town, not just the CP or reval processes. Art and Jim plan to meet with Bob and Ken to discuss the coordinated communications effort.
3. The Committee reviewed the proposed consultant contract, a First Meeting Agenda draft and the Town Inventory/Profile data collection list which Nan Stolzenburg had sent to the Committee. The collective preliminary comments of the Committee are recorded in the markup of the First Meeting Agenda which Art sent around earlier today. Committee members will study the documents during the week and will discuss and decide the issues raised in these documents at next week's Meeting, if possible, or at the latest, at the 8/6 meeting when Nan will join us. Art reviewed the three minor contract issues that were outstanding, and described how he thought they would be resolved.
4. Barry Chase volunteered to contact the Pine Plains, Taconic and Germantown school districts to see if they had recent fiscal Impact analyses which they could share with us.
5. Each Committee member will assemble a list of "key people" in the community for the consultants to interview. Lists will be presented at the 7/23 meeting.
6. Updated Key Planning Issue list was reviewed briefly. No changes made.
7. Discussed the role of sub-committees. General agreement that "sub-committees" should be assigned specific tasks with relatively short turn-around times, and not be long duration activities. In addition to the "communications and calendar" sub-committee, we agreed it would be good for Monica to ask Carla Van Tassel to chair a "History of Ancram" sub-committee to assemble the appropriate materials for the Ancram History section of the Profile.
8. Monica reported that the "formal minutes" of the past few meetings will be available this week.

Meeting was adjourned at 8.55 pm.